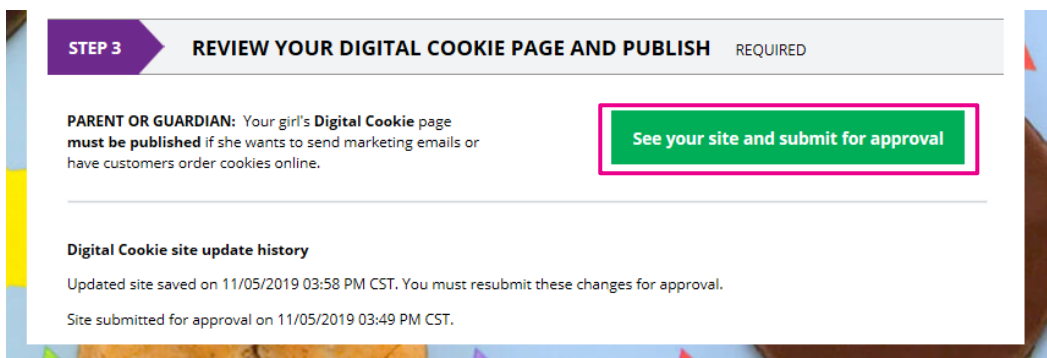


## Girl Site Setup-Girl 13 or Older

Previous steps: [Site Registration Girl 13 and over](#)

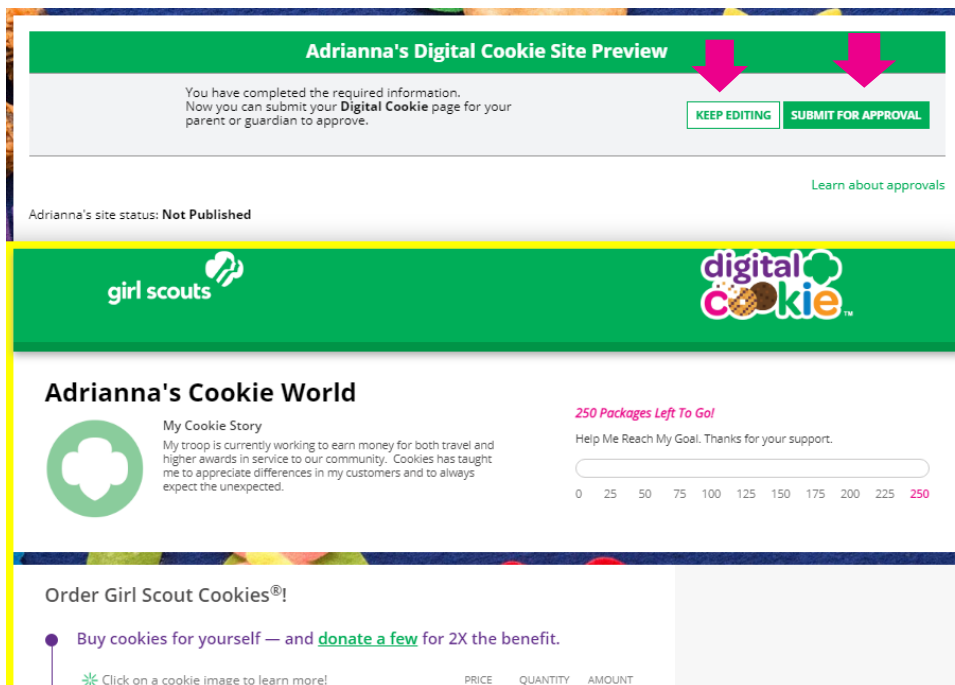
1

Once in the digital cookie site, the setup functions just like the [Girl Under 13 Site Setup](#). The difference is that “Step 3>See Your Cookie Site and Publish” will have a button at the bottom of the page instructing the girl to: “See your site and submit for approval”



2

A preview of her site will display and she can either make additional edits or submit it for parent approval.



3

Once she has submitted the site for approval, you will receive an email that your Girl Scout's site needs approving.



Dear Sofia,

Sofia has submitted her awesome new Digital Cookie® site. As soon as you approve it, she'll be good to go.

Here's all you have to do:

Log in to your Digital Cookie account and navigate to the "Cookie Page Setup" tab. Then make sure you review the following:

- For safety reasons, please make sure her site doesn't include her last name, school name, home address, email address, phone number, or any identifiable information. This includes any references in her cookie video.
- If she's submitted a photo or video, decide whether you are comfortable with the content.
- Review her cookie story to ensure that it shares what she plans to do with the money she earns. Research shows that the number one driver for consumers who purchase cookies is knowing what girls will do with their money.

If you need to change something, you can edit the information. Be sure to tell her if you made changes. If everything looks good, simply approve the site, and it will be ready for customer orders to start flooding in!

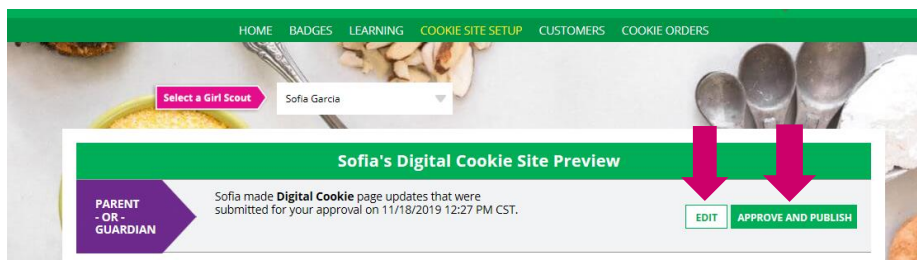
And remember, safety first! If your girl is engaging in digital marketing and sales activity beyond friends and family, please have her follow these important guidelines:

- Her online marketing and sales efforts should always be guided while still being supervised by her parents or guardians.
- Make sure your girl reviews and applies the [Digital Marketing Tips for Cookies to Customers and Families](#).

[Review Her Site](#)

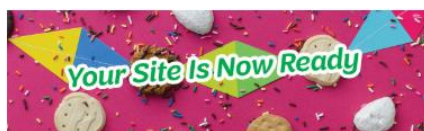
4

When you click the green button in the email, you will login and be sent to your Girl Scout's site preview. From there you can review it and either "Approve and Publish" to have her site go live, or click the "Edit" button to make changes. If you make changes, when they are complete, click "Approve and Publish". Make sure to let your Girl Scout know you made changes.



5

The girl will receive an email confirmation that her parent has approved her site. Now she is ready to send marketing email to customers once the council's digital cookie sale is open.



Dear Sofia,

Yay—your Digital Cookie® site has been approved! You're all set to start accepting Girl Scout Cookie orders on .

Get ready to hit the ground running by:

- Deciding which Cookie Business badges you'll work on this season.
- Adding or updating your customer list.
- Inviting friends and family to buy cookies using the marketing emails right from your site.

And remember, safety first! When selling cookies online, please follow these

Next Steps: [Marketing to Customers](#)